


NOTICE


The 4th meeting of Internal Quality Assurance Cell (AY 2023-24) has been scheduled on Monday, 03/06/2024, at 03.00 pm. All the members of IQAC are hereby informed to attend the same without fail.
Venue: Conference Room, A wing.

Agenda of the meeting:

1. To confirm the minutes of previous meeting conducted on 26/03/2024
2. To inform about the inclusion of Benchmark Quality Parameters in PBAS
3. To inform about Self-financed FDP to be conducted on UHV-I (July 2024)
4. To finalize the detail plan for Pre-Session Academic Audit (AY 2024-25)
5. Non-usage of mobile for teachers during teaching (TH & PR)
6. Any other point with the permission of chair


Coordinator, IQAC

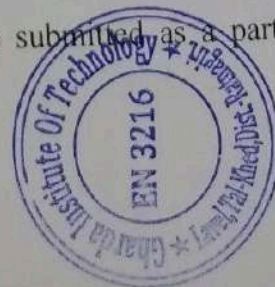



Chairman, IQAC
21/5/24

Minute of the Meeting

4th Meeting of Internal Quality Assurance Cell (IQAC) has been conducted on 03 June 2024. The following are the minutes of the meeting:

1. The minutes of the previous meeting (26 March 2024) have been read and noted that, few academic points were not completed. So separate notification for the completion is sent to Dean (Academics) and Dean (R&D) to complete it within given time.
2. The Benchmark Quality Parameters were included in PBAS.
3. The information about the AICTE Approved Self-financed FDP to be conducted on UHV-I at the institute during 1 to 3 July 2024 is conveyed by IQAC Coordinator.
4. It is decided that the Pre-session audit (ODD Semester, AY 2024-25) will be conducted on 5 and 6 July 2024.
5. It has been decided that mobile phones shall be used by teachers and non-teaching staff for active learning sessions (TH & PR) and strictly prohibited to use for other personal purposes.
6. It is suggested to conduct GIT Culture Awareness Programme for students to make them aware about the discipline and academic activities. It shall be conducted on the first day of start of semester.
7. Parents Meet to be arranged before the commencement of next semester and regular intimation calls to be done by all departments with parents for the attendance of students:
1st intimation: 20 June 2024
2nd intimation: 30 June 2024
8. 1st review of Project (BE) shall be completed within the first week of commencement of 7th (ODD) Semester.
9. The potential opportunities for experiential learning and project based learning at HPTC, Bai Ratan Gharda hospital, Gharda Agro tech center, College campus, GCL or in nearby vicinity etc. will be identified by each department through respective HODs and faculty members.
10. Exhaustive list to be prepared for experiential learning and project based learning by each department and faculty and suitable opportunities will be submitted as a part of Teaching –



Learning plan by every teacher/faculty. It should be reflected in weekly/monthly planning. Pre-Session audit will be conducted to ensure its inclusion in planning.

- The resource person from Industry is identified by department teachers.
- For every activity, learning outcome should be clearly specified.
- SOP shall be prepared in this regard.

11. A Faculty development Program on "Finding the Leader in you" as suggested by Trustee member Dhananjaya Sahiba is to be conducted during non teaching period in college during AY 2024-25.

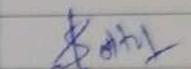
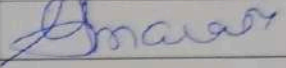
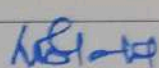
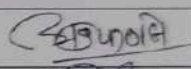



The meeting is concluded by IQAC Coordinator with vote of thanks.

Chairman, IQAC

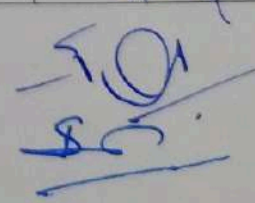


Meeting of Internal Quality Assurance Cell (IQAC)

Date: 03/06/2024

Sr. No.	Name of the Member	Designation	Representation	Signature
1	Dr. Pramod B Patil	Chairman	Head of Institute	
2	Dr. A. B. Marathe	Member	Management Representative	
3	Prof. S C Munghate	Member	Registrar (General Administration)	
4	Dr. M S Satpute	Member	Representative of Senior Teacher	
5	Dr. S K Patil	Member	Representative of Teacher	
6	Dr S P Tekade	Member	Representative of Teacher	
7	Prof. A V Phanse	Member	Representative of Teacher	
8	Prof. K M Gajmal	Member	Representative of Teacher	
9	Prof. S.S. Mehe S.S. Tathare	Member	Training & Placement Officer	
10	Mr. Ashok Patil	Member	Employer & Industrialist	
11	Mr. Kisan Chavan	Member	Stakeholder (Parent)	
12	Mr. Sadanand Kulkarni	Member	Local Society Member	
13	Mr. Aniket Auti	Member	Alumni	
14	Mr. Aditya Bhoje	Member	Student Representative (Male)	
15	Miss. Durva Pandit	Member	Student Representative (Female)	
16	Dr. Nitin Kolekar	Member-Secretary	IQAC Coordinator	

S. H. Gharekar Dean (Academic)
S. J. Kulkarni Dean (R&D)





Action Taken Report of the IQAC Meeting conducted on 03/06/2024

Sr. No.	Head	To Be Presented By
1	To identify NPTEL courses; this shall be promoted among students in line with NEP 2020 to earn credit	Completed
2	To place a box in each classroom for students' academic doubts occurred during everyday lectures. Students/Class Representative will collect all the doubts and shall put in the box. Every evening it will be opened by respective HODs and suggestions will be notified to respective teacher. Immediate action shall be taken by teacher and reported to HOD	Completed
3	To prepare Booklet format for the fundamental concepts in each course within department with an objective of placement based on students' technical knowledge. This initiative is based on the feedback received from the recruiters/companies	In Process
4	To prepare & submit Examination Question Papers along with Model Answers for the examination summer 2022 onwards for each subject before the end of the current session/semester to Library for students' reference	Prepared and submission to the library is in process
5	To prepare Rubric Based Activity Evaluation Sheet for lab activity and/or term work for each subject. Further; Teacher should display the lab performance evaluation score of each student based on the rubric identified and to be verified by students with their signatures	Completed
6	To prepare the list of areas (in campus and out of campus) to visit by different students for experiential learning purposes and to update the Problem Bank on continuous basis. Accordingly plan to be prepared at department level and should be submitted immediately	In process
7	To update the Problem Bank on continuous basis. Accordingly plan to be prepared at department level and to be submitted immediately	In process
8	Prof. K. M. Gajmal is deputed to initiate Center of Excellence on Augmented Reality in the college with immediate effect. Prof. K. M. Gajmal is informed to submit the proposal for the same to Dean R&D	Submitted



9	Quality Parameters along with their evaluation sheet is implemented with the effect from academic year 2024-25 and onwards for the submission of PBAS form. Promotion through CAS/direct recruitment process will be based on benchmarks	Implemented from AY 2024-25
10	Self Financed FDP on UHV to be conducted at GIT	Conducted successfully
11	Pre-Session Audit to be conducted	Conducted Successfully
12	GIT Culture Awareness Program at the beginning of Semester (FE)	Will be conducted as per schedule in August
13	Parents Meet & Intimation to all students & Parents about the beginning of semester (SE, TE & BE)	Conducted
14	Experiential Learning activity identification at department level	In process
15	A Faculty development Program on "Finding the Leader in you"	Will be conducted during no-teaching days in AY 2024-25



[Signature]
Chairman IQAC